



Policies & Procedures and Consumer Information

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Goals

- Summarize consumer information disclosure areas and categories
- Discuss and share best practices and strategies for compliance with disclosure requirements
- Discuss various disclosure methods and deadlines
- Discuss cooperation methods across institutions for compliance





Consumer Information Areas & Categories

- Institutional
- Student financial aid
- Graduation rates
- Campus security and fire safety
- Athletics
- Gainful employment
- Constitution Day, drug and alcohol, FERPA, voter registration, copyright, missing students, etc.



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Consumer Information Strategies and Best Practices

- Internal monitoring plan – a master list
 - Deadlines
 - References (regulatory)
 - Responsible parties
 - Method of disclosure
 - Where information is located
- Master calendar and log

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Consumer Information Deadlines and Disclosure Method

- Disclosure Deadlines
 - Annually
 - Readily available
 - Upon request
 - Disbursement deadlines
- Disclosure Methods
 - Paper notifications
 - Electronic notifications
 - Website postings

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Consumer Information Institutional Cooperation

- Institutional policy
- Institution support
- Campus-wide committee
- Communication

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References

- Comprehensive List of Title I and Title IV Consumer Information and Disclosure Requirements (Adopted from nasfaa.org)
- Consumer Information Assessments (IFAP)
<http://ifap.ed.gov/qahome/qaassessments/consumerinformation.html>



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THANK YOU!

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